



## WEDDING RESERVATION APPLICATION

Desired Date of Ceremony: \_\_\_\_\_ Desired Time of Ceremony: \_\_\_\_\_

Date of Rehearsal: \_\_\_\_\_ Time: \_\_\_\_\_

Bride Name: \_\_\_\_\_

Groom's Name: \_\_\_\_\_

Main Contact Address: \_\_\_\_\_

City/State: \_\_\_\_\_ Main Contact Phone: \_\_\_\_\_

Email \_\_\_\_\_ Expected # of Guests \_\_\_\_\_

At the Christian Church, it is the minister's intent to conduct weddings for members, friends and those from the wider community as time allows. Priority is given to active members and friends.

If you wish to use a minister other than one employed at the Christian Church the minister must be approved and accepted by the Eldership of this church. All applications themselves must be approved by the Eldership as well. The criteria used by the elders in granting such approval are:

- A proposed minister must demonstrate reasonable belief in the Scriptures and be a recognized minister within his fellowship, meeting ordination requirements.
- The relationship of the couple to be married is one based on Christian principles.
- The couple must make arrangements for and participate in pre-marital counseling.

### The Mandatory Fees:

<b>Sanctuary Fee:</b>	\$200.00	Deposit Paid Date/Initials _____
<b>Minister Fee:</b>	\$200.00	Paid In Full Date/Initials _____
<b>Cleaning Fee:</b>	\$100.00	<i>(refunded if the church is left in pre-wedding condition)</i>

- A non-refundable deposit of \$200.00 must accompany this application in order to reserve the wedding date.
- All Fees MUST be paid in full a week before the ceremony.
- If the church is left in the condition it was in before decoration, \$100.00 will be returned to the paying party during the week following the ceremony.

### Optional Fees:

<b>Fellowship Hall Fee:</b>	\$150.00	(If you wish to use the basement hall for a reception)
- <i>If you wish to use the Fellowship Hall, please read the Rules of Use</i>		
<b>Sound System Operator:</b>	\$50.00	(If needed)

**Notes:**

Other than the Minister’s fee, make fees payable to “Christian Church”. The Minister’s fee must be made out directly to the Minister. A \$200.00 *non-refundable* deposit is due with this application in order to secure the date. The balance of all fees is due no later than one week prior to your event.

**Concerning Behaviors and Attitudes**

- All people are expected to act in a proper manner in the church, people acting inappropriately will be asked to leave.
- Wedding party members who act under the influence of or smell like alcohol will not be allowed to participate in wedding.
- No alcohol is permitted in the buildings before, during, after the ceremony nor reception.
- Coarse, offensive, abusive or insulting behavior will not be tolerated from anyone.
- No items will be saved if left in the church. It will be considered abandoned and removed from the church during cleaning.

**Rules of Use – Sanctuary and Fellowship Hall**

- There will be no alcohol anywhere on the premises.
- Tobacco use is not allowed in the church building.
- Dancing is prohibited in the church building and fellowship hall.
- Any destruction of property will be the responsibility of the renting party listed on this application.

**Decorations**

- Decorations may be put up beginning the night previous to rehearsal.
- Free standing urns/vases only.
- Clip-on pew bows only, no tape, no nails or tacks.
- No confetti.
- Arch decorations must be removed immediately after the ceremony.
- Nothing should be placed on the piano or organ.

*I understand the Christian Church building is a sacred and historic space and agree to treat it with respect. I understand and agree to the fee schedule and policies regarding minister and building. I understand that I am responsible for any destruction of property during the wedding. I agree to abide by the principles outlined in this form. I also understand my **deposit** is **non-refundable**.*

Applicant \_\_\_\_\_ Date \_\_\_\_\_

Applicant \_\_\_\_\_ Date \_\_\_\_\_

Received by \_\_\_\_\_ Date \_\_\_\_\_